VASBI 2021 ASM ORAL PRESENTER INSTRUCTIONS SCIENTIFIC SESSION 1

Please note that your abstract has been accepted for presentation at VASBI VIRTUAL ASM on the 16TH – 17th September 2021 . Please confirm to vasbi.org@gmail.com that you are prpared to present .

VASBI 2021 ASM WILL BE HELD VIRTUALLY AGAIN THIS YEAR .

YOUR SESSION INFORMATION BELOW

Date   **16th September 2021**
Time   **15.45 -16.45**
Session   **Scientific Session 1**

PLEASE PREPARE FOR PRESENTATION OF 8 MINS WITH 2 MINS FOR QUESTIONS AND ANSWER SESSION .
YOUR PRESENTATION SHOULD BE RECORDED (SEE ATTACHED INFORMATION AND INSTRUCTIONS) WITH LIVE Q & A

ID NUMBERS
  OP000172   Approved (Oral) DABARE
  OP000164   Approved (Oral)LIANG
  OP000150   Approved (Oral)MCGROGAN
  OP000148   Approved (Oral)STEVENSON
  OP000147   Approved (Oral)EWER

I have attached recording instructions and the provisional programme for your information.

Please read below important information regarding your presentation . I realise that many of you have participated in the online webinar programmes and live events but please familiarise yourself with the information and prerecording instructions for VASBI ASM . (VASBI use the Big Marker platform and have dedicated AV assistance throughout).

- Ensure all PowerPoint is 16:9 Ratio, 4:3 will no longer be supported. 16:9 fills modern widescreen monitors!
- Please arrange a Tech test with Scott Clarke, our webinar AV manager ASAP - (this will check your device connectivity and assist with the prerecording) .
- Scott (scott@clarkeav.co.uk) is copied into this email and his details are below.
- All presentations will be prerecorded using the VASBI recording system and uploaded on to the Big Marker Platform.
- Discussions / Q and A sessions can be live.
- Once recorded the presentation can be finalised / edited by Scott Clarke scott@clarkeav.co.uk. This does take time so please ensure completed by deadline **MONDAY 6TH September 2021**
- Big Marker platform is browser based and you will need updated Chrome (or Firefox) along with Windows 10 or upto date MAC OS Please do not try to present on phones or tablets or other browsers, this WILL cause issues!
- Big marker is robust and quite easy to use . If you need help please let either myself or Scott know. We are here to help!
- Please make time on the day to ensure all computer updates have been completed and no other programmes are running in background – eg Zoom , skype etc. Microsoft, Google

> Chrome etc. have a habit of releasing and forcing updates at the most in opportune moments.

- Scott will be in contact to arrange tech test and assist with prerecording, Please DO NOT ignore these requests to arrange tests, these tests help to ensure the meeting goes as smoothly as possible
- A presenter link will be sent to you all before the meeting (reminder email 24hrs : 1hrs before) these are personalised emails so please keep them safe and do not share .
- Please check spam account if you do not receive the presenter link or call Scott (scott@clarkeav.co.uk (01202 352194 or mobile 07739021203)
- On the day of the meeting please Log On Early (Times will be advised during tests) before your session to iron out any issues .
- The registration for the is free for members and faculty . Details and link are on the vasbi.org@gmail.com Please encourage your departmental colleagues to attend .

If you have any queries then please contact me Ruth Moss – details below .

Many thanks again for your participation.

VASBI Secretariat
Ruth Moss
VASBI Secretariat
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IT
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